



November 8, 2002

**MEETING NOTICE FOR MEMBERS AND GUESTS  
OF THE DIVISION OF THE STATE ARCHITECT (DSA)  
ADVISORY BOARD**

**SAFETY AND EMERGENCY RESPONSE COMMITTEE**

A public meeting will be held on:  
**Thursday, November 21, 2002**

9:30 a.m. – 3:30 p.m.

**Hilton, Burbank Airport & Convention Center**

2500 Hollywood Way, Burbank, CA 91505 (818) 843-6000

Pasadena Room

(Airport shuttle service is available)

**A G E N D A**

**Committee Members**

Jo Ann Koplin, Committee Chair

Gale Bate

Ken Hall

Mike Modugno

Art Ross

Dennis Shallenberger

Linda Haines

**Staff**

Patricia Heerhartz, Executive Director

Elena Tarailo

Jim McCarthy

Jack Bruce

**Non-Board Members**

Steve Newsom

Chris Wills

Henry Reyes

**Invited Guests**

Tony Ferrara

Dan Levernier

Brian Heyman

- I. Call to Order
- II. Introduction of new member and general introductions
- III. Review and approval of minutes

- IV. Report/ update on proposed legislation for DSA to post schools  
- Patricia Heerhartz (Attachment I)
  - V. Report on Schools as Emergency Shelters  
- Dan Levernier (Attachment II)
  - VI. DSA Emergency Response Plan Review  
- Jim McCarthy
    - Compliance with SEMS
    - OES and other State Agencies
    - DSA Staffing capabilities
    - Training
  - VII. Life safety issues related to new anti-terrorism equipment/ systems  
- Brian Heyman
  - VII. Outline tasks/ assignments for next meeting
  - VIII. New Business
- Adjourn

If you are unable to attend this meeting please notify Dan no later than Friday, November 15, 2002. Any questions may be directed to either myself at (916) 445-1304 or Dan Rasmussen at (916) 327-7230.

Sincerely,

Patricia A. Heerhartz  
Executive Director  
DSA Advisory Board

Reminder: Please call (916) 327-7230 on Wednesday, November 20, 2002 after 3:00 p.m. to confirm that the meeting will take place as scheduled. The recording will verify the meeting date and location.
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The meeting facilities and restrooms are accessible for people with disabilities. Requests for accommodations for the disabled (assistive listening device, sign language interpreters, etc.) should be made to the Division of the State Architect Advisory Board office no later than 72 hours prior to the day of the meeting.
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## Hilton Burbank Airport and Convention Center

